



DIVISION OF SETTLEMENTS, PUBLIC UTILITIES AND RURAL DEVELOPMENT TOBAGO HOUSE OF ASSEMBLY

ANNUAL SCHEDULE OF
PLANNED PROCUREMENT ACTIVITIES
FINANCIAL YEAR 2023-2024

IMPORTANT NOTICE!

In accordance with Section 27 (Information on possible forthcoming procurement) of the Public Procurement and Disposal of Public Property Act, as amended, Suppliers and Contractors are to note undermentioned regarding the publication of this notice:

The Document is intended for informational purposes only and does not constitute a legally binding commitment or offer on the part of the Division of Settlements, Public Utilities and Rural Development (hereinafter referred as '*the DSPURD*') to procure goods, services, or works. The planned procurement activities outlined in the Document does not constitute a solicitation, oblige The DSPURD to issue a solicitation or confer any rights on suppliers or contractors.

The information contained in the Document is based on the best available data and estimates at the time of preparation. While every effort has been made to ensure the accuracy and completeness of the information provided, The DSPURD does not guarantee the absence of errors, omissions, or inaccuracies. The Document may be subject to updates, revisions, or amendments as circumstances change or new information becomes available.



**31 LEVERAGE
PROCUREMENT
ACTIVITIES**

NO.	PROJECT NUMBER	PROJECT NAME	UNSPSC CODE (LEVEL 3)	BRIEF DESCRIPTION	PROPOSED DATE FOR ISSUE OF BIDDING DOCUMENTS	EXPECTED DELIVERY/ COMPLETION DATE	ESTIMATED PROJECT DURATION (FOR WORKS AND SERVICES)	PROCUREMENT METHOD	STANDSTILL PERIOD (IF APPLICABLE) NO. OF DAYS	CONTRACT TYPE
LEVERAGE PROCUREMENT ACTIVITIES (LOW SUPPLY RISK AND RELATIVELY HIGH VALUE)										
1	RFQ __/2023/2024	MAINTAINENCE AND UPKEEP OF GREEN/Common AREAS AT ADVENTURE HOUSING DEVELOPMENT	72102902	BRUSHCUTTING OF GREEN/Common AREAS THROUGHOUT THE DEVELOPMENT	JAN-MAR, 2024	TBD	1 YEAR	LIMITED BIDDING/ SINGLE SOURCE	N/A	UNIT PRICE
2	RFQ __/2023/2024	MAINTAINENCE AND UPKEEP OF GREEN/Common AREAS AT BLENHEIM HOUSING DEVELOPMENT	72102902	BRUSHCUTTING OF GREEN/Common AREAS THROUGHOUT THE DEVELOPMENT	JAN-MAR, 2024	TBD	1 YEAR	LIMITED BIDDING	N/A	UNIT PRICE
3	RFQ __/2023/2024	MAINTAINENCE AND UPKEEP OF GREEN/Common AREAS AT COURLAND HOUSING DEVELOPMENT	72102902	BRUSHCUTTING OF GREEN/Common AREAS THROUGHOUT THE DEVELOPMENT	JAN-MAR, 2024	TBD	1 YEAR	LIMITED BIDDING	N/A	UNIT PRICE
4	RFQ __/2023/2024	MAINTAINENCE AND UPKEEP OF GREEN/Common AREAS AT CASTARA HOUSING DEVELOPMENT	72102902	BRUSHCUTTING OF GREEN/Common AREAS THROUGHOUT THE DEVELOPMENT	JAN-MAR, 2024	TBD	1 YEAR	LIMITED BIDDING	N/A	UNIT PRICE
5	RFQ __/2023/2024	MAINTAINENCE AND UPKEEP OF GREEN/Common AREAS AT ROXBOROUGH HOUSING DEVELOPMENT	72102902	BRUSHCUTTING OF GREEN/Common AREAS THROUGHOUT THE DEVELOPMENT	JAN-MAR, 2024	TBD	1 YEAR	LIMITED BIDDING	N/A	UNIT PRICE
6	RFQ __/2023/2024	PROVISION OF SECURITY SERVICES FOR A PERIOD OF THREE (3) YEARS	92121504	FOR THREE (3) OFFICE BUILDINGS LOCATED AT GLEN ROAD, SCARBOROUGH, TOBAGO	JAN-MAR, 2024	TBD	2 YEAR	LIMITED BIDDING	N/A	UNIT PRICE
7	ITB __/2023/2024	PROVISION OF REMEDIAL WORKS TO TANK FARMS AT ADVENTURE HOUSING DEVELOPMENT	72101510	REMEDIAL WORKS FOR 10 TANK FARMS AND INCLUDES REPLACEMENT OF ALL PUMPS	APR-JUN, 2024	TBD	5 WEEKS	LIMITED BIDDING	10	FIXED PRICE
8	ITB __/2023/2024	PROVISION OF PREVENTATIVE MAINTENANCE TO TANK FARMS AT ADVENTURE HOUSING DEVELOPMENT	72101510	MONTHLY MAINTENANCE OF TANK FARMS FOR TOWNHOUSE CLUSTERS FOR 12 MONTHS	APR-JUN, 2024	TBD	2 YEAR	LIMITED BIDDING	10	FIXED PRICE
9	ITB __/2023/2024	PROVISION OF WORKS TO UPGRADE TOWNHOUSES' ACCESSIBILITY AT ADVENTURE HOUSING DEVELOPMENT	72152705	CONSTRUCTION OF ACCESS RAMP(S) AND ACCESS STAIRCASE(S) AT TOWNHOUSE(S) FOR DISABLED RESIDENTS	APR-JUN, 2024	TBD	10 DAYS	LIMITED BIDDING	10	FIXED PRICE
10	ITB __/2023/2024	PRESSURE WASHING AND REPAINTING OF TOWNHOUSE CLUSTERS AT ADVENTURE HOUSING DEVELOPMENT	72151301	SEVEN (7) TOWNHOUSE CLUSTERS TO BE CLEANED (INCLUDING GUTTERING) AND REPAINTED	APR-JUN, 2024	TBD	8 WEEKS	LIMITED BIDDING	10	FIXED PRICE
11	ITB __/2023/2024	MAINTENANCE OF VEGETATION AT THE ADVENTURE HOUSING DEVELOPMENT'S CONSERVATION AREA	70111503	TREE CUTTING, TRIMMING, AND CLEARING OF CONSERVATIVE AREA	APR-JUN, 2024	TBD	5 DAYS	LIMITED BIDDING	10	FIXED PRICE

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LEVERAGE PROCUREMENT ACTIVITIES (LOW SUPPLY RISK AND RELATIVELY HIGH VALUE)										
12	ITB __/2023/2024	UPGRADE WORKS TO DRAINAGE AT ADVENTURE HOUSING DEVELOPMENT PART 1	70171801	CLEANING OF 100M OF BOX DRAIN AND UTILITY PULLBOXES, REMOVAL OF DEFECTIVE GRILL AND REPLACEMENT OF UTILITY PULLBOX COVERS.	JUL-SEP, 2024	TBD	20 DAYS	LIMITED BIDDING	10	FIXED PRICE
13	ITB __/2023/2024	UPGRADE WORKS TO DRAINAGE AT ADVENTURE HOUSING DEVELOPMENT PART 2	70171801	RECONSTRUCTION OF KERB AND SLIPPER AND THE CONSTRUCTION OF AN OUTFALL FOR EACH CUL - DE - SAC	JUL-SEP, 2024	TBD	25 DAY	LIMITED BIDDING	10	FIXED PRICE
14	ITB __/2023/2024	UPGRADE WORKS TO DRAINAGE AT BLENHEIM HOUSING DEVELOPMENT	70171801	REMEDIAL WORKS TO DRAINAGE AT HILLCREST STREET. RECONSTRUCTION OF KERB AND SLIPPER AND THE CONSTRUCTION OF AN OUTFALL FOR EACH CUL - DE - SAC.	JUL-SEP, 2024	TBD	4 WEEKS	LIMITED BIDDING	10	FIXED PRICE
15	ITB __/2023/2024	PROVISION OF SEWER CONNECTION WORKS AT BLENHEIM HOUSING DEVELOPMENT	72141120	SEWER CONNECTION TO BE CONSTRUCTED FOR LOT #3	JUL-SEP, 2024	TBD	10 DAYS	LIMITED BIDDING	10	FIXED PRICE
16	ITB __/2023/2024	ROAD CONSTRUCTION WORKS AT COURLAND HOUSING DEVELOPMENT	72141000	CONSTRUCTION OF CUL DE SAC AT ROAD 4 AND 5, REDESIGN THE END OF ROAD 4 AND 5 TO CONSTRUCT TURNING POINTS, DESIGN AND CONSTRUCTION OF EXIT AT ROAD 9	JUL-SEP, 2024	TBD	30 DAYS	LIMITED BIDDING	10	FIXED PRICE
17	ITB __/2023/2024	DESIGN AND CONSTRUCTION OF AN OUTFALL DRAIN AND RETAINING WALL FOR THE LIFT STATION	70171801 72152707	CONSTRUCTION OF APPROXIMATELY 400M OF BOX DRAIN AS THE OUTFALL	JUL-SEP, 2024	TBD	40 DAYS	LIMITED BIDDING	10	FIXED PRICE
18	ITB __/2023/2024	CONSTRUCTION OF SEPTIC TANKS AT ROXBOROUGH HOUSING DEVELOPMENT	47101531	REPLACEMENT OF TEN (10) PLASTIC SEPTIC TANK	JAN-MAR, 2024	TBD	5 WEEKS	LIMITED BIDDING	10	FIXED PRICE
19	ITB __/2023/2024	UPGRADE WORKS TO CLUSTER BOX UNITAT ROXBOROUGH HOUSING DEVELOPMENT	44101723	CHANGE-OUT/ REPLACEMENT OF MAILBOXES	JUL-SEP, 2024	TBD	10 DAYS	LIMITED BIDDING	10	FIXED PRICE
20	ITB __/2023/2024	DEMOLITION AND RECONSTRUCTION WORKS TO BOX DRAIN AT BELLE GARDEN HOUSING DEVELOPMENT	70171801	N/A	JUL-SEP, 2024	TBD	6 WEEKS	LIMITED BIDDING	10	FIXED PRICE
21	RFQ __/2023/2024	PROVISION OF SURVEYING SERVICES FOR LOTS AT BELLE GARDEN HOUSING DEVELOPMENT	81151604	SURVEYING OF SIX (6) LOTS	APR-JUN, 2024	TBD	2 WEEKS	LIMITED BIDDING	N/A	PURCHASE ORDER

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LEVERAGE PROCUREMENT ACTIVITIES (LOW SUPPLY RISK AND RELATIVELY HIGH VALUE)										
22	ITB __/2023/2024	PROVISION OF REPAIR WORKS TO PERIMETER FENCING AT MILFORD COURT HOUSING DEVELOPMENT	30152004	CONSTRUCTION OF MEDIUM SECURITY FENCING FOR 150M, INCLUSIVE OF GROUND BEAMS AND GATES	JUL-SEP, 2024	TBD	4 WEEKS	LIMITED BIDDING	10	FIXED PRICE
23	ITB __/2023/2024	PROVISION OF PLUMBING REPAIR WORKS AT MILFORD COURT HOUSING DEVELOPMENT	72101510	REFURBISHMENT OF POTABLE WATER STORAGE SYSTEM	JUL-SEP, 2024	TBD	2 WEEKS	LIMITED BIDDING	10	FIXED PRICE
24	ITB __/2023/2024	PROVISION OF REFURBISHMENT WORKS TO STORE ROOMS AT MILFORD COURT HOUSING DEVELOPMENT	72102900	CLEANING AND REFURBISHMENT OF STORE ROOMS	JUL-SEP, 2024	TBD	4 WEEKS	LIMITED BIDDING	10	FIXED PRICE
25	ITB __/2023/2024	PROVISION OF REFURBISHMENT WORKS TO PUBLIC CONVENIENCE AT MILFORD COURT COMMERCIAL PLAZA	72102900	REPAIR ROOF LEAKS AND DAMAGED CEILINGS, PLUMBING WORKS AND REPAINTING	JUL-SEP, 2024	TBD	4 WEEKS	LIMITED BIDDING	10	FIXED PRICE
26	ITB __/2023/2024	CONSTRUCTION OF A STORM DRAIN AT SIGNAL HILL HOUSING DEVELOPMENT	70171801	N/A	JUL-SEP, 2024	TBD	8 WEEKS	LIMITED BIDDING	10	FIXED PRICE
27	ITB __/2023/2024	CONSTRUCTION OF A STORM DRAIN AT CHARLOTTEVILLE, TOBAGO	70171801	N/A	APR-JUN, 2024	TBD	8 WEEKS	LIMITED BIDDING	10	FIXED PRICE
28	ITB __/2023/2024	CONTRUSTION OF RETAINING WALLS AT BLENHEIM HOUSING DEVELOPMENT	72152707	N/A	APR-JUN, 2024	TBD	6 WEEKS	LIMITED BIDDING	10	FIXED PRICE
29	ITB __/2023/2024	CONSTRUCTION OF BUS SHELTERS AND BUS STOPS VARIED AREAS IN TOBAGO	72121412	N/A	APR-JUN, 2024	TBD	10 WEEKS	LIMITED BIDDING	10	FIXED PRICE
30	ITB __/2023/2024	BUILDING RENOVATION AND INFRASTRUCTURE DEVELOPMENT IN RURAL AREAS OF TOBAGO	72102900	COLLABORATIVE PROJECT WITH HABITAT FOR HUMANITY	APR-JUN, 2024	TBD	TBD	LIMITED BIDDING	10	FIXED PRICE
31	ITB __/2023/2024	PROVISION OF REPAIR WORKS TO ACCESS ROAD, COURLAND HOUSING DEVELOPMENT'S WASTEWATER TREATMENT PLANT	22101607	N/A	JUL-SEP, 2024	TBD	4 WEEKS	LIMITED BIDDING	10	FIXED PRICE



10 STRATEGIC PROCUREMENT ACTIVITIES

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STRATEGIC PROCUREMENT ACTIVITIES (HIGH SUPPLY RISK AND RELATIVELY HIGH VALUE)										
1	RFP __/2023/2024	DESIGN-BUILD-FINANCEPROVISION OF DESIGN, BUILD, FINANCE SERVICES FOR ADVENTURE HOUSING DEVELOPMENT-PHASE III, PLYMOUTH, TOBAGO	72111100	CONSTRUCTION OF ADDITIONAL HOUSING UNITS	JAN-MAR, 2024	TBD	60 WEEKS	LIMITED BIDDING	10	FIDIC SILVER BOOK
2	ITB __/2023/2024	UPGRADE WORKS TO WASTEWATER TREATMENT PLANT AT ADVENTURE HOUSING DEVELOPMENT	72121505	REPLACEMENT OF PUMPS AND PROGRAMMABLE LOGIC CONTROL (PLC)	APR-JUNE, 2024	TBD	4 WEEKS	LIMITED BIDDING	10	FIXED PRICE
3	ITB __/2023/2024	PROVISION OF PREVENTATIVE MAINTENANCE SERVICES TO WASTEWATER TREATMENT PLANT AT ADVENTURE HOUSING DEVELOPMENT	72121505	MONTHLY MAINTENANCE	APR-JUNE, 2024	TBD	2 YEARS	LIMITED BIDDING	10	FIXED PRICE
4	RFQ __/2023/2024	PROVISION OF URGENT RESTORATION WORKS TO WASTEWATER TREATMENT PLANT AT BLENHEIM HOUSING DEVELOPMENT	72121505	N/A	JAN-MAR, 2024	TBD	6 WEEKS	SINGLE SOURCE	N/A	FIXED PRICE
5	ITB __/2023/2024	PROVISION OF PREVENTATIVE MAINTENANCE SERVICES TO WASTEWATER TREATMENT PLANT AT BLENHEIM HOUSING	72121505	MONTHLY MAINTENANCE	APR-JUNE, 2024	TBD	2 YEARS	LIMITED BIDDING	10	FIXED PRICE
6	RFP __/2023/2024	PROCUREMENT OF TESTING AND MONITORING EQUIPMENT AND TRAINING FOR TESTING WATER QUALITY IN BLENHEIM HOUSING DEVELOPMENT	83101503	N/A	JUL-SEP, 2024	TBD	40 WEEKS	LIMITED BIDDING	10	FIXED PRICE
7	RFP __/2023/2024	PROVISION OF CONDITION ASSESSMENT SURVEY FOR WASTEWATER TREATMENT PLANT AT COURLAND HOUSING DEVELOPMENT	72121505	CONDITION ASSESMENT SURVEY REQUIRED FOR THE WWTP TO ENSURE THAT WASA'S STANDARD'S ARE MET	JUL-SEP, 2024	TBD	2 WEEKS	LIMITED BIDDING	10	FIXED PRICE
8	ITB __/2023/2024	PROVISION OF RESTORATION WORKS TO WASTEWATER TREATMENT PLANT AT COURLAND HOUSING DEVELOPMENT	72121505	EXTENT OF REPAIR BASED ON FINDINGS OF THE CONDITION ASSESSMENT SURVEY REPORT	JUL-SEP, 2024	TBD	TBD	LIMITED BIDDING	10	FIXED PRICE

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STRATEGIC PROCUREMENT ACTIVITIES (HIGH SUPPLY RISK AND RELATIVELY HIGH VALUE)										
9	RFQ __/2023/2024	PROVISION OF URGENT RESTORATION WORKS TO WASTEWATER TREATMENT PLANT AT CASTARA HOUSING DEVELOPMENT	72121505	N/A	JAN-MAR, 2024	TBD	4 WEEKS	SINGLE SOURCE	N/A	FIXED PRICE
10	ITB __/2023/2024	PROVISION OF PREVENTATIVE MAINTENANCE SERVICES TO WASTEWATER TREATMENT PLANT AT CASTARA HOUSING DEVELOPMENT	72121505	MONTHLY MAINTENANCE	APR-JUNE, 2024	TBD	2 YEARS	LIMITED BIDDING	10	FIXED PRICE

The background is a dark blue gradient with several overlapping geometric shapes. A prominent diagonal line runs from the top-left towards the bottom-right. On the right side, there are overlapping rectangular areas with a fine, light blue grid pattern. The overall aesthetic is modern and professional.

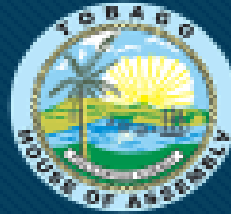
13 ROUTINE PROCUREMENT ACTIVITIES

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ROUTINE PROCUREMENT ACTIVITIES (LOW SUPPLY RISK AND RELATIVELY LOW VALUE)										
1	RFQ __/2023/2024	PROVISION OF CATERING AND BEVERAGE SERVICES	90101603	N/A	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
2	RFQ __/2023/2024	SUPPLY AND DELIVERY OF OFFICE STATIONERY AND SUPPLIES	44121638	N/A	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
3	RFQ __/2023/2024	PROVISION OF NEWSPAPER ADVERTISING SERVICES	82101504	N/A	AS NEEDED BASIS	TBD	TBD	LIMITED BIDDING	N/A	PURCHASE ORDER
4	RFQ __/2023/2024	SUPPLY, BRANDING AND DELIVERY OF PROMOTIONAL ITEMS	82121505	BRANDED MEMORABILIA, PARAPHERNALIA, BANNERS, JERSEYS, FLAGS, TABLE CLOTH	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
5	RFQ __/2023/2024	SUPPLY AND DELIVERY OF SAFTEY GEAR, EQUIPMENT AND APPURTENANCES	46181604 46181802 46181543 46181531 46181507 46181504	PROTECTIVE FOOT WEAR, EYE WEAR, HAND WEAR. HIGH VISIBILTY APPAREL.	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
6	RFQ __/2023/2024	SUPPLY AND DELIVERY OF RUBBER AND SELF INKING STAMPS	60121701 44121604	N/A	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
7	RFQ __/2023/2024	PROVISION OF GROCERY ITEMS	5000000	N/A	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
8	RFQ __/2023/2024	PROVISION OF VEHICLE CLEANING AGENTS AND MAINTENANCE SUPPLIES	25191751	N/A	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
9	RFQ __/2023/2024	PROVISION OF NETWORKING SUPPLIES	43221700	N/A	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
10	RFQ __/2023/2024	SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND PREVENTATIVE MAINTENANCE OF BOTTLELESS WATER COOLER(S)	40161502	JAN-MAR, 2024	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
11	RFQ __/2023/2024	SUPPLY AND INSTALLATION SIGNAGE FOR BUILDING, VEHICLES AND OTHER ASSETS	55121700	N/A	AS NEEDED BASIS	TBD	TBD	LIMITED BIDDING	N/A	PURCHASE ORDER
12	RFQ __/2023/2024	SUPPLY AND INSTALLATION OF HAND SANITISER DISPENSERS WITH TEMPERATURE CHECK FUNCTION	47131704	JAN-MAR, 2024	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER
13	RFQ __/2023/2024	SUPPLY, DELIVERY AND INSTALLATION OF COMMERCIAL TOILET PAPER DISPENSERS	47131710	JAN-MAR, 2024	AS NEEDED BASIS	TBD	N/A	LIMITED BIDDING	N/A	PURCHASE ORDER



3 BOTTLENECK PROCUREMENT ACTIVITIES

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<i>BOTTLENECK PROCUREMENT ACTIVITIES (HIGH SUPPLY RISK AND RELATIVELY LOW VALUE)</i>										
1	RFQ __/2023/2024	PROVISION OF PREVENTATIVE MAINTENANCE TO PHOTOCOPIERS	72154066	N/A	QUARTERLY	TBD	TBD	SINGLE SOURCE	N/A	PURCHASE ORDER
2	RFQ __/2023/2024	SUPPLY AND DELIVERY OF TONERS FOR PHOTOCOPIERS	45121514	N/A	AS NEEDED BASIS	TBD	N/A	SINGLE SOURCE	N/A	PURCHASE ORDER
3	RFQ __/2023/2024	PROVISION OF PREVENTATIVE MAINTENANCE TO REPAIR TO VEHICLES	78181500	N/A	AS NEEDED BASIS	TBD	TBD	SINGLE SOURCE	N/A	PURCHASE ORDER



THANK YOU SUPPLIERS AND CONTRACTORS!

We extend our heartfelt gratitude to all Suppliers and Contractors for their dedicated perusal and keen interest in the Division of Settlement, Public Utilities, and Rural Development's Annual Schedule of Planned Procurement Activities for the Financial Year 2023-2024. Your collaboration and commitment are integral to our success.

With sincere appreciation,

DSPURD