



Division of Education, Research and Technology
Annual Schedule of Planned Procurement Activities
Financial Year 2023 - 2024

No.	PROJECT NUMBER	PROJECT NAME	UNSPSC	BRIEF DESCRIPTION	PROPOSE DATE FOR ISSUE OF BIDDING DOCUMENTS	ESTIMATED DATE OF COMPLETION	ESTIMATED PROJECT DURATION (For Works and Services)	PROCUREMENT METHOD	STANDSTILL (DAYS) [if applicable]	CONTRACT TYPE
1	TBD	Teacher Training Programme	86000000	Provision of training of primary and secondary level teachers	Jul-24	Aug-24	Quarterly	Selective	N/A	Fixed Price
2	TBD	Security at primary schools	92000000	Provision of security at primary and secondary schools	Oct-23	Sep-24	annually	Selective	N/A	Fixed Price
3	TBD	Computerisation of primary schools	81000000	Purchase of devices and networking of primary schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
4	TBD	School Health Programme	85000000	Provision of health-related services at all ECCE, primary and secondary schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
5	TBD	Physical Education in schools	86000000	Provision of materials and equipment for physical education programmes in schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
6	TBD	Visual and performing arts	60000000	Provision of materials and equipment for visual and performing arts in schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
7	TBD	OSH programme	80000000	Provision of health and safety services and equipment in primary and secondary schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price



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8	TBD	CCTV programme in schools	46000000	Purchase of camera surveillance in schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
9	TBD	Furniture in schools	56000000	Provision of furniture and equipment in schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
10	TBD	Curriculum development	86000000	Provision of services for the development of curriculum in all schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
11	TBD	Teaching and learning strategies	86000000	Provision of training to teachers in different focal areas	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
12	TBD	E-testing in schools	81000000	Purchase of computers and networking for E-testing in schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
13	TBD	Development of library facilities	60000000	Provision of repairs to Charlotteville and Roxborough Libraries	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
14	TBD	Music programme in schools	86000000	Provision of musical equipment and relevant services for music programmes and related competitions in schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price



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15	TBD	Operationalisation of new Scarborough Library	60000000	Repairs to Scarborough Library Facility	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
16	TBD	Information Communication Technology Programme	81000000	Purchase of technology equipment for schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
17	TBD	Implementation of pan in classrooms	60000000	Provision of equipment and services for pan education programme in all schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
18	TBD	Tobago GIS Project	43000000	Provision of services related to Geographic Information System project in schools	Oct-23	Sep-24	Quarterly	Selective	N/A	Fixed Price
19	TBD	Network Department of Education	43000000	Purchase of networking equipment for the Division of Education, Research and Technology	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
20	TBD	Secondary School computerisation programme	43000000	Purchase of ICT devices, equipment and infrastructure in secondary schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price



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21	TBD	Est. of ECCE Centres	8000000	Repairs to Early Childhood Care and Education (ECCE) Schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
22	TBD	Construction of Scarborough Secondary School	80000000	Repairs to Scarborough Secondary School	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
23	TBD	School intervention strategy	86000000	Provision of services for intervention programme to address underperformance in schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
24	TBD	School Repair Programme	72000000	Provision of physical repairs of ECCE, primary and secondary schools	Oct-23	Sep-24	As required	Selective	N/A	Fixed Price
25	TBD	Fire Extinguishers	72000000	Fire Extinguisher Inspection Maintenance and Repairs	Oct-23	Sep-24	As required	RFQ	N/A	Fixed Price
26	TBD	Safety Apparel	46000000	Provision of personal protective equipment	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price



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27	TBD	Apparel	53000000	Provision of uniforms for teachers and coaches	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
28	TBD	Communication Devices and Accessories	43000000	Provision of cellular phones with post-paid plans	Oct-23	Sep-24	As required	RFQ	N/A	Fixed Price
29	TBD	Hotels, Lodging and Meeting facilities	90000000	Hotel Accommodation for travel to Trinidad for staff and students	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
30	TBD	Passenger Air Transportation	78000000	Air travel to Trinidad for staff and students	Oct-23	Sep-24	As required	Sole source	N/A	Variable Price
31	TBD	Passenger Marine Transportation	78000000	Sea travel to Trinidad for staff and students	Oct-23	Sep-24	As required	Sole source	N/A	Fixed Price
32	TBD	Sports and Recreation Equipment and Supplies	49000000	Provision of sporting equipment for physical education and competitions in all schools	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
33	TBD	Motor Vehicle	78000000	Purchase of motor Vehicles for the Division, schools and Library Services	Oct-23	Sep-24	As required	Single sourcing	N/A	Fixed Price



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34	TBD	Motor Vehicle Expense	78000000	Supply of fuel (gas and diesel) for vehicles	Oct-23	Sep-24	As required	Single sourcing	N/A	Variable Price
35	TBD	Motor Vehicle service, repair and maintenance	78000000	Provision of maintenance services for vehicles	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
36	TBD	Courier and Postage	78000000	Purchase of Track Paks and stamps	Oct-23	Sep-24	As required	Sole source	N/A	Fixed Price
37	TBD	Promotion, Publicity, Promotion	82000000	Provision of advertising and promotion services	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
38	TBD	Catering Service	90000000	Provision of meals for meeting and events	Oct-23	Sep-24	As required	RFQ	N/A	Fixed Price
39	TBD	Financial and Insurance	84000000	Provision of vehicle Insurance for fleet	Oct-23	Sep-24	annually	RFQ	N/A	Fixed Price
40	TBD	Office Supplies	44000000	Provision of office stationery and supplies for the Division, schools and Tobago Library Services	Oct-23	Sep-24	Quarterly	RFQ	N/A	Variable Price
41	TBD	Hosting of conferences and seminars	90000000	Provision of services for hosting of conference and seminars	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price



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42	TBD	Janitorial Cleaning services	76000000	Janitorial Cleaning services for the Division, schools and library	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
43	TBD	Office Equipment	44000000	Purchase of office equipment for the Division, schools and Tobago	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price
44	TBD	Furniture & Furnishing	56000000	Purchase of furniture and Furnishing for the Division schools and Tobago Library Services	Oct-23	Sep-24	As required	RFQ	N/A	Variable Price

KEY
 TBD: To Be
 RFQ:
 N/A: Not Applicable

IMPORTANT NOTICE:

In accordance with section 27 of the Public procurement and disposal Act 2015, as amended, states that (information of Possible Forthcoming Procurement), suppliers and contractors must understand that the Publication of this schedule does not; (a) constitute a Solicitation, and (b) oblige the Division to issue a solicitation, and (c) confer any rights on suppliers or contractors.